

# Bishop's Move

household removals



the  
moving  
specialists



-  tradition of trust
-  insurance services
-  packing service
-  wrapping service
-  storage facilities
-  check mate

approved commercial mover  
today's transport  
original steamer



# in the beginning

It all started in 1854, at the time of the horse drawn cart. Since that time, Bishop's Move has grown through the generations to become not only the largest family owned removal company, but a household name nationwide.

There are few things in life as stressful as moving home or relocating a business. It is an occasion that most of us dread, and a time of great sentimentality when we find ourselves repeatedly asking: "Are we doing the right thing?"

At Bishop's Move, we understand such emotions. We have been helping people to move their homes and businesses for over 150 years. We are one of the leading names in the industry and we've built our reputation by maintaining the traditional

values of a family concern – offering a friendly, helpful and sympathetic service tailored to the individual needs of our customers.

In short, a tradition of trust.





# rest assured with our insurance

Customers who use Bishop's Move can do so safe in the knowledge that their possessions will be in the most capable hands but in the unlikely event that a claim had to be made, their effects are fully covered by a comprehensive policy on which they can claim on.

Bishop's Move are proud to be one of a select number of removal companies to become directly authorised by the Financial Services Authority for the purpose of insurance mediation activity. If a claim had to be made, our customers can rest assured that it would be dealt with professionally and efficiently.

Our comprehensive policies cover the customer whether they are moving 100 yards down the road or to the other side of the world.

For additional peace of mind Bishop's Move is unique among removal companies in having installed tracking devices in all their vehicles so customers can feel safe in the knowledge that we are able to pinpoint the location of their belongings at any time.

skilled fragile packing  
clothes packing  
our range of cartons



# getting packed

This is the most awkward, time consuming and tedious part of the move, so why not get us to do it for you?

- we can do it faster and have the technique to pack fragile items securely
- you are fully insured
- you have more time for other matters.

Bishop's Move's emphasis is on the care of your home contents by using skilled packers. Each piece of furniture will be carefully handled and protected for the journey to your new home.

China, glassware, ornaments and fragile items will be professionally packed using our range of cartons and white paper. We will also pack books, utensils and linen. Special crates can be made for precious

or antique items. Clothes will be transported in wardrobe cartons. However, should you wish to carry out some of your own packing, we would be pleased to provide you with the suitable cartons.

## THE CARTONS USED

China & glass – (pack two) used for fragile pieces, such as china and glass.

Books – (pack six) – reinforced to facilitate books of all sizes, LPs, folders etc.

Linen & clothing – (pack four), oblong in shape to accommodate your bedding, curtains etc.

Wines & spirits – (pack six) with sectioned inserts to hold your bottled drink.

Wardrobe carton – for hanging clothes.

Odds – (pack two) for those items which must go ie: lampshades, telephones etc.



computer protection  
expert handling  
export wrapping



# be protected

As part of our service, let us wrap your antiques, paintings, TV sets, computers, hi-fi equipment etc. with specially designed materials to prevent your property from being soiled or damaged during transit.

## THE MATERIALS

Bubble wrap – ideal for protecting personal computers and audio equipment, giving an added protective cushion to your property.

Paper blankets – these are padded and are ideal for your furniture to prevent scratching.

Wrapping paper – to wrap around your breakables prior to packing into the cartons.

Wooden crates – for delicate mirrors, paintings, chandeliers etc. which are purpose made to fit your particular item.

Export wrapping – is available on request at an additional cost and will be carried out by Bishop's Move.

secure warehouse  
professional packing  
large capacity lorries



# storage that's never out of reach

There are occasions when you will need to store your possessions. We provide the perfect answer for your long or short term needs. Most of our purpose-built warehouses have special containers to keep your home contents safe and secure.

As each item is carefully wrapped and packed into a storage container, an inventory is prepared and a copy is given to you as a receipt. Should you need access to your property during the storage period, this can be arranged by appointment.

Naturally, Bishop's Move's container storage provides clean, dry, safe storage, minimising the chance of accidental damage.

Our bright, modern warehouses are purpose designed and are fully protected against intruders by sophisticated electronic alarm systems.

The standard container offers 250 cu. ft. of storage. For larger storage requirements, an 1000 cu. ft. container is also available at our London depot.

There is no limit to the length of time that you can leave your possessions in our care.

For a move to be successful and trouble-free, it has to be planned right down to the last detail. At Bishop's Move we ensure that your move goes through like a dream.

However, there are many things that you can do to help us help you.

Our handy checklist covers major areas requiring your attention in the days and weeks leading up to your move.

#### UP TO ONE MONTH AHEAD

- Arrange and confirm your removal date as far in advance as possible.
- Prepare a list of fixtures you are leaving.

#### UP TO THREE WEEKS AHEAD

- Sort out the contents of your garage.
- Organise suitable transport for your pets.

# home movers' checklist

#### UP TO TWO WEEKS AHEAD

- Dismantle self-assembly furniture, unless we have agreed to do this for you.
- Arrange for professional disconnection of kitchen appliances, including the washing machine to ensure securing of the drum.
- Arrange to have the gas, electricity, telephone and water meters read.
- Start running down freezers. Manufacturers and the Trade Association advise against moving freezers in a full or frozen state. If, however, you require that yours be moved with food inside, wrap contents in newspapers, boxes or trays to facilitate handling. Please note freezers in this condition will be moved at your own risk.
- Clear the loft unless we have agreed to do so.
- Dismantle sheds, greenhouses etc., unless we have agreed to do this for you.

- Drain fuel from lawnmowers/motor cycles.
- Remove any fixtures you are taking.
- If appropriate, make arrangements for children to be looked after.
- Fabrics that you are placing into store should be given anti-moth treatment.
- If you are moving in or out of a block of flats, arrange to have use of the manual override key or priority use of the lift.

#### THE DAY BEFORE YOUR MOVE

- Have TV aerials or satellite dishes taken down if they are part of the move.
- Disconnect any light fittings you are taking.
- Seal packets and tighten jars of food.
- Defrost refrigerator and deep freeze. If you do not intend to empty the freezer, please read our earlier advice.
- Prepare plants for transit.
- Chests of drawers may be left full depending on the make of the furniture.
- Set aside an area marked "DO NOT MOVE" for coats, handbags, kettle, snacks, tools and cleaning materials.
- Arrange separate transportation for any dangerous substances.

#### ON THE DAY OF YOUR MOVE

- Lock your valuables somewhere safe and carry them personally to your new home.
- If requested, we will take up fitted carpets and lay them on the floors of your new home.
- If your possessions are being stored, remember to retain important items – passport, driving licence, etc. Do not put perishable or flammable items in storage.
- Before the removal van departs, check nothing has been forgotten. Responsibility is yours to see nothing is moved in error.
- Ensure that our crew has directions to your new property and a phone number to contact you. Agree a time of arrival.
- Arrive at your new property, with the keys, before the removal van.
- Label all rooms and direct the crew to position furniture and effects.





**Bishop's Move**

Bishop's House

Unit B

Davis Road Industrial Park,

Davis Road,

Chessington,

Surrey KT9 1TQ

**T: 020 8391 8200 F: 020 8391 8299**

E: [info@bishopsmove.com](mailto:info@bishopsmove.com)

W: [www.bishopsmove.com](http://www.bishopsmove.com)

# household removals

**Domestic Relocation**

Household Relocation

Employee Relocation

Household Storage

Self Storage

Part Load and Return Load Service

**Business Relocation**

Computer Relocation

Factory Relocation

Business Storage

Porterage Contracts

Project Management

Space Planning

Crate Hire

**International Relocation**

Overseas Shipping

European Relocation

Air-Freight

Export Packing and Wrapping

**Distribution**

Home Delivery Service

